

KAROLINA DYKA



PERSONAL STATEMENT

Highly organized and very enthusiastic Board Assistant for International Affairs in NAUWC. Passionate about foreign languages, business and self-development books. A reliable and supportive team member, experienced in collaborating with team members to ensure the best quality of work. Strongly committed to work with a can-do attitude. Detail-oriented observer with a great sense of discretion and professionalism. Skilled in communication, multitasking, customer service, handling pressure, organizing, analyzing data and eager to use those skills for the benefit of cooperatives. Always open to gaining new knowledge and exchanging experience.

EDUCATION

Adam Mickiewicz Secondary School No 6, Krakow

2024

- Geography, Maths, Social Studies, Spanish

University of the National Education Commission, Krakow

2026/currently

- Business German

EXPERIENCE

Trainee

2024

Business for All Program, online

- Trained in areas such as business case development, costumer focus, performance measurement, marketing essentials, negotiation, finance essentials.

Volunteer

2024/2025

Academy of the Future, Poland

- Prepared creative activities tailored to the child's needs.
- Co-organizing events for children.
- Supported and helped children overcome difficulties and develop their passions.
- Creating strategies that could help the child.

Participant

2025/2026

University of the National Education Commission, Krakow, Poland

ALOM, Rohrbach, Austria

- Creating a research project on foreign language teaching techniques and conducting it in Austria.
- Teaching German to war refugees.

Assistant to the Board for International Affairs

2026/currently

National Auditing Union of Co-operatives (NAUWC), Poland

- Maintaining international relationships.
- Taking part in international projects and initiatives.
- Responsible for international communication.
- Event management and travel organization.

LANGUAGES

Polish – Native
English – Cambridge English B2 First Certificate
German – Intermediate
Chineese – Beginner
Spanish - Beginner

CORE SKILLS

Creativity
Strong communication skills
Organizational skills and multitasking
Ability to work in a team
Problem solving