



**ICA-Asia and Pacific**  
**10th Regional Assembly**  
**7th Co-operative Forum**



**“CO-OPERATIVES BUILD A SECURED SOCIETY”**



**26-30 November 2012 Kobe, Japan**

**[www.icaapra-kobe2012.com](http://www.icaapra-kobe2012.com)**





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## Invitation from ICA-AP President, Mr. Li Chunsheng



It is with great pleasure that I invite you to participate in the 10<sup>th</sup> ICA-AP Regional Assembly and 7<sup>th</sup> Co-operative Forum to be held in Kobe (Japan) from 26<sup>th</sup> to 30<sup>th</sup> November 2012. The ICA-AP Regional Assembly, which meets once every two years, bringing together the representatives from member organizations in the Region will

have its 10<sup>th</sup> Assembly in Kobe, Japan on 29<sup>th</sup> November 2012.

As you all are aware, the Regional Assembly deals with the development of cooperatives in the region and detailing of operations of ICA in the region and formulates policies on major issues beneficial and relevant to the ICA and the cooperative movement in the Region.

The 10<sup>th</sup> ICA-AP Regional Assembly will bring together the interests of 530 million cooperators through the representatives from 78 member organizations in 25 countries. In the context of the Cooperative Ministers' Conference, co-operatives have been seen as the instrument to deal with the socio-economic development in the region, and thus add to the importance of ICA Regional Assembly. This time for Kobe, we have selected the general theme as "Cooperatives Build a Secured Society" to be shared by all sectoral and thematic committee meetings.

We know that cooperatives in the region have delivered a wide scope of services vital for not only their members' livelihoods every day but also for their societies, often as partner for government policy programs. In doing so, they must ensure the societies at large in the most security areas of food, water, shelter, health, job, finance, insurance, environment and many other social issues too. Especially in the time of crisis and disasters, their genuine role appears as apparent.

In view of this, the 7<sup>th</sup> Cooperative Forum on the "Role of Cooperatives in Times of Natural Disaster" will also be of great feature to be taken in Kobe, Japan in conjunction with the Regional Assembly. We have seen the pertinent roles, assistances and efforts of cooperatives, as fore-frontiers, in the relief and reconstruction processes when the great earthquake stroked Kobe in 1995, and the big earthquake-tsunami hit the Mideast part of Japan in March last year.

Since 2012 is the International Year of Cooperatives, our movement has a "once-in-a-generation" opportunity to take a massive step forward and lead the growth of our movements in the region.

Let us set our date with the destiny of millions of cooperators by participating in the 10<sup>th</sup> ICA Regional Assembly at Kobe in Japan in November 2012.

Li Chunsheng  
President, ICA-Asia and Pacific

## Welcome Message from Mr. Akira Banzai



I am really pleased to welcome all of you, on behalf of the Japan Joint Committee of Cooperatives (JJC) to participate in the 10<sup>th</sup> ICA-AP Regional Assembly that will be held from 26<sup>th</sup> to 30<sup>th</sup> November 2012 in the wonderful city of Kobe.

Kobe is the capital of Hyogo Prefecture, an oldest port city located between the sea and the Rokko mountain range, is one of Japan's most attractive cities for many reasons. It will be pleasant with a nice weather in Kobe.

To stay at the pre-arranged hotels and meetings shall be fruitful, together with our 14 Japanese members and local cooperatives in Hyogo Prefecture. We will provide all of you opportunities to visit an agricultural cooperative, a consumer cooperative, a fishery cooperative, a workers' cooperative, a forest owners' cooperative and a health cooperative and make best efforts to bring it into a success.

The 10<sup>th</sup> ICA-AP Regional Assembly this time is calling the representatives from 78 member organizations and excellent cooperators from 25 countries in the Region. It must be the historical event for the region, especially in achieving the objectives of the International Year of Co-operatives 2012 set by the United Nations.

To pursuit these, we will hold many conferences, forum, seminars, and meetings organized by the ICA-AP sectoral and thematic committees at the Kobe International Conference Center (KICC). It is meaningful to take the general theme to be shared for the events as "Cooperatives Build a Secured Society".

Kobe also has been known well as vibrant city that recovered successfully from the calamity hit by the Great Hanshin-Awaji Earthquake in 1995. You will see that the city is completely rebuilt now by the great efforts and endeavors contributed together with cooperatives. It will be special for the Assembly to organize the 7<sup>th</sup> Cooperative Forum on the "Role of Cooperatives in Times of Natural Disaster".

To this end, we, 14 ICA members in Japan, wish the Assembly a complete success and all delegates a pleasant stay in Japan.

Akira Banzai  
Chairperson, Japan Joint Committee of Cooperatives (JJC),  
on behalf of 14 ICA members in Japan

## About the 10<sup>th</sup> ICA-AP Regional Assembly

In Tokyo Congress, October 1992, restructuring of ICA was approved and a Regional Assembly was adopted as the highest policy making body of ICA-Asia Pacific in which all the members can participate, discuss concerned issues and take decisions. Next year, the constitution of the Regional Assembly was adopted in a meeting held in Beijing, China in 1993. The First Regional Assembly was held at New Delhi, India, 5-6 January 1995. As per the ICA-AP rule thereafter, the Regional Assembly shall meet every second year.

The chronology of ICA-AP Regional Assemblies from inception till date is as follows:

- 1<sup>st</sup> Regional Assembly took place in Delhi, India 1995
- 2<sup>nd</sup> Regional Assembly took place in Kuala Lumpur, Malaysia 1996
- 3<sup>rd</sup> Regional Assembly took place in Seoul, Republic of Korea 1998
- 4<sup>th</sup> Regional Assembly took place in Singapore 2000
- 5<sup>th</sup> Regional Assembly took place in Cebu, Philippines 2003
- 6<sup>th</sup> Regional Assembly took place in Chiangmai, Thailand 2004
- 7<sup>th</sup> Regional Assembly took place in Colombo, Sri Lanka 2006
- 8<sup>th</sup> Regional Assembly took place in Hanoi, Vietnam 2008
- 9<sup>th</sup> Regional Assembly took place in Beijing, China 2010
- 10<sup>th</sup> Regional Assembly is scheduled to take place in Kobe, Japan at the Kobe International Conference Center on 26<sup>th</sup> -30<sup>th</sup> November, 2012.



### Slogan

Regional Assembly has been the time of cooperative festivity, gathering eminent cooperators and their representatives in the Region. In sharing a cooperative enthusiasm in the UN International Year of Cooperatives,

a slogan for the 10<sup>th</sup> Regional Assembly was decided as “Cooperatives Build a Secured Society”.

### Regional Assembly Slogan - “Cooperatives Build a Secured Society”

The world today is facing innumerable challenges. Chronic problems such as poverty, food insecurity and hunger, social conflicts, terrors and civil wars have threatened human society. As industrialization as well as urbanization has been increasingly intense, the problems of pollution, wastes, highly infectious diseases, energy scarcity and environmental degradation are threatening the sustainable progress of human beings. Now in the 21<sup>st</sup> century, global warming and climate change are questioning profoundly the human existence.

The prime responsibility of addressing the situation must be on the national governments and their United Nations. However, seeing that most of UN's International Conferences and Protocols have not been so much effective in mobilizing changes at local level, role of civil societies should be considered as even more crucial one. The Cooperatives have existed since centuries everywhere in the world, operating in all kinds of sectors of living and serving daily lives of their members and communities. It is the fact that the Cooperative Movement being united and represented by the International Cooperative Alliance (ICA) brings together over 1 billion people around the world. The United Nations estimated in 1994 that the livelihood of nearly 3 billion people or half of the world's population was made secure by cooperative enterprise.


It is also a fact that cooperative enterprises have always emerged as a great force when nothing seemed to work and have pulled through major crises. However, keeping in view the complexity of challenges and limited resources and capacity that the cooperatives have, can cooperatives effectively confront these urgent challenges and play a meaningful role putting in practice the co-operative principles and values, especially the 7<sup>th</sup> Principle – Concern for Community, which may be more relevant to concurrent time as Concern for International Community?

In celebrating the UN International Year of Cooperatives, the 10<sup>th</sup> Regional Assembly of ICA-AP is taking this slogan to be shared by all participants and cooperators in the Region.

### ICA-AP Committee Meetings

Regional Assembly has provided the platform for the Regional Committees for their general meetings and seminars as per their rules and activity plans.

This time, during the two days of 26<sup>th</sup>-27<sup>th</sup> November, ICA-AP Committees on – Agriculture, Consumer, Fishery, Credit and Banking (RCBA), HRD, Research, Women and Youth will have their meetings and seminars, and



report their resolutions to the Regional Assembly on 29<sup>th</sup> November.

Statutorily, ICA-AP Board recommended adopting the ‘Model Constitution’ for the ICA-AP Committees, revision and resolution of their committee constitution shall be the main agenda for their general meetings (see the Regional Assembly Program).

Thematically, the Regional Assembly slogan – “Cooperatives Build a Secured Society” shall serve as the theme for the discussion and examination of the Committee meetings and Regional Assembly.

### Joint Opening Ceremony of 10<sup>th</sup> Regional Assembly and 7<sup>th</sup> Cooperative Forum

At the main hall of the Kobe International Conference Center, this grand opening ceremony will be held at 09:30-10:50 morning on 28<sup>th</sup> November. As our honorable guest, we expect that Mr. Yoshihiko NODA, Honorable Prime Minister of Japan preside the inauguration. Followings are the special guests who will provide their remarkable speeches.

- Mr. Akira Banzai, JJC Chairman & JA-Zenchu President
- Mr. Li Chunsheng, President of the ICA for Asia-Pacific
- Dame Pauline Green, President of the International Cooperative Alliance (ICA)
- Representative from Government of Japan
- José Manuel Salazar-Xirinachs, Executive Director of the ILO Employment Sector
- Mr. Toshizo Ido Governor of HYOGO Prefecture
- Mr. Tatsuo Yada, Mayor of Kobe City

### Reconstitution of the ICA-AP Board

The Regional Assembly is the highest forum of the ICA members in the Region, for the members and by the members wherein all members from the region participate equally to discuss and resolute over all policy matters concerning rules, governance and procedures, work plan, finance, membership, elections and agenda raised by the Board and members.

According to the Article-7 of ICA-AP Rules, this 10<sup>th</sup> Regional Assembly shall elect the Regional Board Members of 11 persons consisting of a Chairperson, two Vice Chairpersons and eight Members. The current Board Members were elected by the 8<sup>th</sup> Regional Assembly in Hanoi 2008 (see the Regional Assembly Agenda (tentative)).

### About the 7<sup>th</sup> Asia-Pacific Cooperative Forum

Since the 4<sup>th</sup> Regional Assembly in Singapore 2000, the Cooperative Forum has been installed, in the surveillance

of socio-economic and political environments unto cooperatives in the Region, and in order to draw recommendations and resolutions for the betterment of roles of cooperatives and promotion of enabling legal and policy environments for cooperatives. The theme of this 7<sup>th</sup> Cooperative Forum was decided as “Role of Cooperatives in Times of Natural Disaster”.

The 7<sup>th</sup> Cooperative Forum will start at 11:10 morning of 28<sup>th</sup> November at Kobe International Conference Center after holding the Joint opening ceremony for Regional Assembly and Forum at 09:30 -10:50 am. (see the Cooperative Forum Program)

#### “Role of Cooperatives in Times of Natural Disaster”

As we are aware, during the last decade and especially in the last few years, the entire region has been devastated by natural disasters and several of member countries suffered irreparable loss of human life and property. A large number of cooperatives were destroyed, many members lost their lives, and several of people were disabled and rendered homeless and jobless.

During all these times of disaster, the cooperatives tried to alleviate the sufferings of the people with all means at their disposal. The role of International Cooperative Alliance (ICA) and its members in providing resources and extending solidarity has been stupendous in the time of need. Recently, the prompt action of the Japanese cooperatives in providing relief and support to affected people during Tsunami and earthquake in March, 2011 has been exemplary. However, it has been felt that the cooperatives can play bigger role in disaster relief and recovery process if their efforts are backstopped with support and resources from the Governments and other agencies as partners in joint endeavor.

In the Forum, the cooperatives from affected countries including Japan have been invited to share the cooperative experiences. It will be seen that during the course of rehabilitation and reconstruction work, the cooperatives experienced sever resource crunch and lack of supports from government and other agencies. In case the cooperatives are considered as one of the agencies for handling such work, the resources could be channeled through cooperatives which in turn enhance their capacity to help faster and better.

Therefore, this issue needs to be discussed and the members should be able to come up with certain road map and recommendations which could be taken up with Governments and UN agencies in the Region.

## Program for 25<sup>th</sup> – 30<sup>th</sup> November, 2012

Kobe International Conference Centre

DATE	TIME	NAME OF EVENT	ROOM
25 <sup>th</sup> Nov (Sun)	14:00-19:00	Registration	Kobe Portopia Hotel
26 <sup>th</sup> - 28 <sup>th</sup> Nov	08:30-19:00	Registration	KICC
26 <sup>th</sup> Nov (Mon)	09:00-12:30	ICA Regional Board Meeting	401
	09:00-12:30	Credit & Banking Committee (RCBA) Meeting	502
	09:00-10:30	Agriculture Committee Meeting	501
	11:00-12:30	ICAO General Meeting	501
	14:00-17:30	Agriculture Committee & ICAO Joint Seminar	501
	09:00-17:30	Research Committee Conference & Meeting	503
	14:00-17:30	Youth Committee Meeting	402
	14:00-17:30	Women Committee Meeting & Forum	502
	18:00-20:00	Welcome Dinner for ICA-AP Board	Hotel Okura Kobe
27 <sup>th</sup> Nov. (Tue.)	09:00-12:30	Seminar on Promotion of Cooperative Tourism	503
	09:00-12:30	HRD Committee Meeting	501
	09:00-12:30	ICFO Annual Meeting	504
	09:00-15:30	Consumer Committee Meeting	502
	09:00-17:00	Study Visit & Exchange Program of the Women Committee	Co-op Kobe
	14:00-17:30	Forestry Committee Meeting	504
	18:00-20:00	Welcome Reception by JJC	Portopia Hotel
28 <sup>th</sup> Nov. (Wed.)	09:30-10:30	Joint Opening Ceremony of Cooperative Forum & Regional Assembly	Main Hall
	11:00-17:30	<b>The 7<sup>th</sup> Asia-Pacific Cooperative Forum</b>	Main Hall
29 <sup>th</sup> Nov. (Thu.)	09:00-16:00	<b>The 10<sup>th</sup> ICA-AP Regional Assembly</b>	Int'l Conf. Room
	18:00-20:00	Farewell Reception by ICA-AP	Reception Room
30 <sup>th</sup> Nov. (Fri.)	09:00-17:00	Visit to local Cooperatives *	
Everyday	12:30-14:00	LUNCH	RECEPTION ROOM

\* **Field Visit:** The host will arrange visit to local cooperatives

## ICA Regional Board Meeting

26<sup>th</sup> Nov 2012

Facilitator: Dr. Chan Ho Choi, Regional Director

<b>TIME &amp; Room</b>	09:00 - 12:30 (KICC Room 401)
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## Credit and Banking Committee (RCBA) Meeting

26<sup>th</sup> Nov. 2012 (KICC Room 502)

Facilitator: Mr. Kulbhushan Kukreja, ICA-AP

TIME	AGENDA	RESOURCE PERSON
09:00-10:30	● Opening - Welcome remarks by the President of Norinchukin Bank	Secretariat
	Agenda 1. Adoption of Agenda	
	Agenda 2. Approval of Membership to the ICA-AP Credit & Banking Committee	
	Agenda 3. Amendment of the Committee Constitution (as recommended by the Model Constitution)	
	Agenda 4. Election of new Chairperson and Vice-Chair(s)	
10:30-11:00	Tea/ Coffee Break	
11:00-12:30	Agenda 5. Presentation of Country Reports: on “ <i>Present Scenario of Credit Cooperatives and Cooperative Banks</i> ”  Presentation by Mr. Kazuhiko Otake, Managing Director, Norinchukin Bank, Japan on “ <i>Reconstruction Efforts, the role played by Cooperative Financial Institutions</i> ”  (Members are requested to bring written reports for presentation)	Chairperson
	Agenda 6. Discussion and Approval of Work Plan	Chairperson
	Agenda 7. Any other matter with the permission of Chair	
	Agenda 8. Date and Venue of Next Meeting	
	Closing	

## Agriculture Committee Meeting

26<sup>th</sup> Nov 2012 (KICC Room 501)

Facilitator: Mr. Ashok K. Taneja, ICA-AP

TIME	AGENDA	RESOURCE PERSON
09:00-10:30	● Opening remarks by Mr. N.P. Patel, Chair	Mr. N.P. Patel, Chair
	Agenda 1. Adoption of Agenda	
	Agenda 2. Confirmation of Minutes of the last meeting	
	Agenda 3. Report on the Activities Taken since last meeting	
	Agenda 4. Approval of Membership of the Committee	Interim Chair
Agenda 5. Election of New Chairperson and Vice-Chair(s)		

	Agenda 6. Amendment of the Committee Constitution (as recommended by the Model Constitution)	Elected Chair
	Agenda 7. Discussion and Approval of Work Plan for 2013	
	Agenda 8. Any other matter with the permission of Chair	
	Agenda 9. Date and Venue of Next Meeting	
	Closing	

### ICAO General Meeting

26<sup>th</sup> Nov 2012

Facilitator: Mr. Si-Hyung Jo, Secretary of ICAO

TIME & Room	11:00 - 12:30 (KICC Room 501)
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### Agriculture Committee & ICAO Joint Seminar

26<sup>th</sup> Nov 2012 (KICC Room 501)

TIME	PROGRAM	RESOURCE PERSON
14:00 - 15:40	<ul style="list-style-type: none"> <li>● Inauguration               <ul style="list-style-type: none"> <li>- Welcome remarks by Mr. Akira Banzai, President of JA-Zenchu</li> <li>- Opening remarks by Mr. Won-Byung Choi, ICAO President</li> <li>- Opening remarks by the Chair</li> </ul> </li> </ul>	
	<u>Session 1:</u> Presentation on “ <i>Democratic Management System of Primary Agricultural Cooperatives</i> ”	<ul style="list-style-type: none"> <li>- Speaker from JA-Zenchu</li> <li>- Other speakers by countries</li> <li>-</li> </ul>
15:40 - 16:00	Tea/ Coffee Break	
16:00 - 17:20	<u>Session 2:</u> Presentation on “ <i>Leading-edge Business Activities of Primary Agricultural Cooperatives</i> ”	<ul style="list-style-type: none"> <li>- Speaker from JA-Zenchu</li> <li>- Mr. Abolhassan Khalili, MD, Farda Oil Coop Co., Iran</li> </ul>
17:20 - 17:30	Closing and Final Comments	

### Research Committee Conference

26<sup>th</sup> Nov 2012 (KICC Room 503)

TIME	PROGRAM	RESOURCE PERSON
08:00 - 09:00	Registration	
09:00 - 09:30	<ul style="list-style-type: none"> <li>● Opening               <ul style="list-style-type: none"> <li>- Opening remarks by Dr. G.N. Saxena, Chair of the Committee</li> <li>- Welcome remarks by Mr. Akira Kurimoto, Vice Chair of the Committee</li> </ul> </li> </ul>	
09:30 - 10:30	<ul style="list-style-type: none"> <li>● Keynote Lecture 1: <i>What are coops' potentials in socio-economic development?</i></li> </ul>	Prof. Johnston Birchall, Sterling University, UK
10:30 - 11:00	Tea/ Coffee Break	



11:00 - 12:00	● Keynote Lecture 2: <i>How to gauge socio-economic impact of co-ops to increase visibility?</i>	Prof. Lou-Hammond Ketilson, Saskatoon University, Canada
12:00 - 13:00	Lunch Break	
13:00 - 15:00	Presentation of Papers	
15:00 - 15:30	Tea/ Coffee Break	
15:30 - 16:30	Presentation of Papers cont.....	
16:30 - 17:00	Plenary/ Closing of the Conference	

**Research Committee Meeting**  
26<sup>th</sup> Nov 2012 (KICC Room 503)

Facilitator: Mr. Ashok K. Taneja, ICA-AP

TIME	AGENDA	RESOURCE PERSON
17:00 - 17:30	Agenda 1. Adoption of Agenda	Dr. G.N. Saxena, Chair of the Committee
	Agenda 2. Confirmation of Minutes of the last meeting	
	Agenda 3. Report on the Activities Taken since last meeting	
	Agenda 4. Approval of Membership of the Committee	
	Agenda 5. Election of new Chairperson and Vice-Chair	Interim Chair
	Agenda 6. Amendment of the Committee Constitution (as recommended by the Model Constitution)	Elected Chair
	Agenda 7. Discussion and Approval of Work Plan for 2013	
	Agenda 8. Any other matter with the permission of Chair	
	Agenda 9. Date and Venue of Next Meeting	
		Closing

**Youth Committee Meeting**  
26<sup>th</sup> Nov 2012 (KICC Room 402)

Facilitator: Mr. P. Santosh Kumar, ICA-AP

TIME	AGENDA	RESOURCE PERSON
14:00 - 15:30	● Opening remarks by Dr. Chan Ho Choi, Regional Director	
	Agenda 1. Self-introduction and country reports by the participants	Committee members
	Agenda 2. Welcome of new members and facilitation by Board	
	Agenda 3. Confirmation of the minutes of last meeting (Beijing 2010 – Singapore 2012)	
	Agenda 4. Presentation on “ <i>Role of Co-operatives during Natural Disasters</i> ”	Mr. Ahsan Ali Thakur, KCHSU Mr. Ilham Nasai, DEKOPIN
	Agenda 5. Discussion on “ <i>Novel ways of Co-operative Contribution</i> ”	
15:30 - 16:00	Tea/ Coffee Break	
16:00 - 18:00	Agenda 6. Presentation on “ <i>Co-operative Business Solutions – Effective technology for Efficient Results</i> ” - Report of ICA Youth	

Activity in December 2011	
Agenda 7. Open House discussion on the 'ICA Principle 6 <sup>th</sup> and ICA Principle 7 <sup>th</sup> '	
Agenda 8. Work Plans for 2013	
Agenda 9. Report Writing and Group Activity	
Agenda 10. Final Adoption of Youth Constitution to be submitted to the Regional Assembly along with Report	
Agenda 11. Date and Venue of Next meeting and Closing	

<p style="text-align: center;"><b>Women Committee Meeting</b>  <b>26<sup>th</sup> Nov 2012 (KICC Room 502)</b></p> <p>Facilitator: Ms. Savitri Singh, ICA-AP</p>		
TIME	AGENDA	RESOURCE PERSON
14:00 - 15:30	Welcome by Ms. Hitomi Tanaka, Chairperson of the Committee	
	Agenda 1. Adoption of Agenda	Ms. Hitomi Tanaka, Chair of the Committee
	Agenda 2. Confirmation of the minutes of last meeting	
	Agenda 3. Report on the Activities Taken since last meeting	
	Agenda 4. Approval of Membership of the Committee	
	Agenda 5. Election of the Chairperson and Vice Chairperson	Interim Chair
	Agenda 6. Amendment of the Committee Constitution (as recommended by the Model Constitution)	New Chairperson
	Agenda 7. Update on Review of TOT program and manual	
	Agenda 8. Discussion and Approval of Work Plan-2013	
	Agenda 9. Reports from some members (updates about gender mainstreaming activities in their coops, 5 minutes each)	<ul style="list-style-type: none"> <li>- Ms. Om Devi Josh, Nepal</li> <li>- Ms. Divina Cabunoc Quemi, Philippines</li> <li>- Ms. Mi-Yea OH, Korea</li> <li>- Ms. Errum Sharif Bahaiji, Pkistan</li> </ul>
Agenda 10. Date and Venue of Next Meeting		
15:30 - 15:45	Break	
<p style="text-align: center;"><b>ICA Regional Women's Forum</b>  <b>26<sup>th</sup> Nov 2012 (KICC Room 502)</b></p>		
TIME	PROGRAM	RESOURCE PERSON
15:45 - 16:15	Keynote speech on “ <i>Women in Cooperatives and Human Resource Development to Build a Secured Society</i> ”	<ul style="list-style-type: none"> <li>- Ms. Hitomi Tanaka, Vice President of the ICA-AP Board</li> <li>- Ms. Yoshie, Uchima &amp; Ms. Satoko Chikamoto, JCCU</li> </ul>
16:15 - 17:10	Presentation from Members: <ul style="list-style-type: none"> <li>● Speaker from JA group</li> <li>● Speaker from Thailand (Ms. Kurwan Chonlanai)</li> <li>● Speaker from Malaysia</li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Shizuka Sera, Chair of the National Council of Agricultural Cooperative Women's Association</li> <li>- Ms. Kurwan Chonlanai, Chair of AWCF</li> <li>- Mdm. Roszurina Omar, Deputy Manager of ANGKASA</li> </ul>
17:10 ~ 17:30	Report and recommendation of the Forum	Ms. Savitri Singh, Secretary of RWC
	Closing	Ms. Hitomi Tanaka



### Seminar on “Promotion of Cooperative Tourism in AP Region”

27<sup>th</sup> Nov 2012 (KICC Room 503)

Facilitator: Mr. P. Santosh Kumar, ICA-AP

TIME	PROGRAM	RESOURCE PERSON
09:00 - 10:30	• Opening	Dr. Chan Ho Choi, Regional Director
	• Introductory remarks and Self-introduction by participants	
	• Report on the Previous Meeting (Beijing 2010)	Mr. P. Santosh Kumar, ICA-AP
	• Thematic Discussion 1. – “Sustainable Tourism Through Cooperatives” (Case and Practices)	- BJSU, Bangladesh - NCUI, India - ICC, Iran
	• Thematic Discussion 2. – “Educational Component of Cooperative Tourism” (Case and Practices)	- Nokyo Tourist, Japan - Coopfed, Sri Lanka
10:30 - 11:00	Networking Tea Break	
11:00 - 12:15	• Group Activity on Tourism Market in the Asia Pacific Region - <i>Participants will be given fictitious tourism industry targets and will be encouraged to prepare cooperative tourism models for the countries in the Region.</i>	Moderator: Mr. Sanjay Verma, NCUI
12:15 ~ 12:30	Closing and Final Comments	

### Human Resource Development (HRD) Committee Meeting

27<sup>th</sup> Nov 2012 (KICC Room 501)

Facilitator: Mr. K. Sethu Madhavan, ICA-AP

TIME	AGENDA	RESOURCE PERSON
09:00 - 10:30	Opening <ul style="list-style-type: none"> <li>• Opening remarks by Dr. Bhagwati Prasad, Chair of the Committee</li> <li>• Special remarks by Dr. Chandra Pal Singh Yadav, NCUI President and Vice Chairman of ICA-AP Board</li> </ul>	
	Agenda 1. Adoption of the Agenda	Dr. Bhagwati Prasad, Chair of the Committee
	Agenda 2. Confirmation of the Minutes of the 23 <sup>rd</sup> Meeting of ICA-AP Committee on HRD held in Selangor (Malaysia) on 4 <sup>th</sup> July 2011.	
	Agenda 3. Report on the Action taken on the decisions of the 23 <sup>rd</sup> Meeting of ICA-AP Committee on HRD held in Selangor, (Malaysia) on 4 <sup>th</sup> July 2011	
	Agenda 4. Approval of Membership of the Committee	
	Agenda 5. Amendment of the Committee Constitution (as recommended by the Model Constitution)	
Agenda 6. Presentation on “HRD as a Tool for Good Governance in Cooperatives”	Dr. Bhagwati Prasad	
10:30 - 11:00	Tea/ Coffee Break	
11:00 - 12:30	Agenda 7. Presentation on “How Human Resource Development Efforts Help Cooperatives Build Secured Society”	Prof. Rosmimah Bt Mohd Roslin, Cooperative College of Malaysia
	Agenda 8. Presentation on “Status Report of GHRD” ( <a href="http://www.hrd.coop">www.hrd.coop</a> )	Dr. Dinesh, Chief Executive, NCUI
	Agenda 9. Presentation of country reports on ‘Initiatives on HRD’ by the members (Members are requested to bring written reports for presentation).	Committee Members
	Agenda 10. Election of Vice Chairperson(s)	Dr. Bhagwati Prasad, Chair of the Committee
	Agenda 11. Discussion on the subject for next HRD seminar	

	Agenda 12. Any other with the permission of the Chair	
	Agenda 13. Date and Venue of Next Meeting	
	Closing	

<b>ICFO Annual Meeting</b> 27 <sup>th</sup> Nov 2012		
Facilitator: Mr. Kwang-Bum Park, Secretary of ICFO		
TIME & Room	09:00 - 12:30 (KICC Room 504)	

<b>Consumer Committee Meeting</b> 27 <sup>th</sup> Nov 2012 (KICC Room 502)		
Facilitator: Ms. Kanako Miyazawa, ICA-AP Singapore		
TIME	AGENDA	RESOURCE PERSON
08:45	Assemble at KICC Room. 502 for the 46 <sup>th</sup> Meeting of the Consumer Committee (*Members only)	
09:00 - 09:10	<ul style="list-style-type: none"> <li>● Opening <ul style="list-style-type: none"> <li>- Opening remarks by Mr. Haruyoshi Amano, Chair of the Committee</li> <li>- Welcome remarks by Mr. Katsumi Asada, President of JCCU</li> </ul> </li> </ul>	
09:10 - 09:30	Agenda 1. Adoption of Agenda	Mr. Haruyoshi Amano
	Agenda 2. Confirmation of the minutes of the last meeting	
	Agenda 3. Activity report since the last meeting by Secretary	
09:30 - 10:40	Agenda 4. Approval of Membership of the Committee	
	Agenda 5. Country reports and exchanges	
11:00 - 11:20	Tea/ Coffee Break	
11:20 - 11:50	Agenda 6. Activity plan for 2013	
11:50 - 12:10	Agenda 7. Amendment of the Committee Constitution (as recommended by the Model Constitution)	
12:10 - 12:30	Agenda 8. Closure of ICA-AP Singapore Business Office and Opening of ICA-AP Kuala Lumpur Office	
12:30 - 13:30	Lunch Break	
13:30 - 15:00	Agenda 9. Report of Study on “the Present Status of Consumer Cooperative in Asia and the Pacific 2012” <ul style="list-style-type: none"> <li>- <i>Background and introduction:</i> Mr. Viendra Singh, Chair of the Ad-hoc Committee</li> <li>- <i>Summary of the study:</i> Ms. Kanako Miyazawa, Secretary of ICA-AP Consumer Committee</li> <li>- <i>Comments:</i> Mr. T.T. Adhikari</li> </ul>	
15:00 - 15:05	Agenda 10. Any other item with permission of the Chair	
15:05 - 15:10	Agenda 11. Date and Venue of next meeting	
15:10 - 15:15	Closing	

<b>Forestry Committee Meeting</b> 27 <sup>th</sup> Nov 2012 (KICC Room 504)		
Facilitator: Mr. K. Sethu Madhavan, ICA-AP		
TIME	AGENDA	RESOURCE PERSON
14:00 -15:30	Opening <ul style="list-style-type: none"> <li>● Welcome Address by Dr. Chan Ho Choi, Regional Director</li> </ul>	Secretariat
	Agenda 1. Adoption of Agenda	
	Agenda 2. Approval of Membership of ICA-AP Committee on Forestry	
	Agenda 3. Amendment of the Committee Constitution (as recommended by the Model Constitution)	

	Agenda 4. Election of Office Bearers	Interim Chair
15:30 -16:00	Tea/ Coffee Break	
16:00 -17:30	Agenda 5. Presentation of country Papers	Chairperson
	Agenda 6. Activity Plan for 2013	
	Agenda 6. Any other matter with the permission of Chair	
	Agenda 7. Date and Venue of Next Meeting	
	Closing	

Study Visit and Exchange Program of the Women Committee 27 <sup>th</sup> Nov 2012		
Facilitator:		
TIME	PROGRAM	VENUE
09:10 - 10:00	<ul style="list-style-type: none"> <li>● <u>Registration and Move to Seikatsu Bunka Center Hall</u> <ul style="list-style-type: none"> <li>- Registration will be conducted at each of hotel lobby respectively. Participants will move to the venue with event staffs</li> </ul> </li> </ul>	Hotel lobby at *Kobe PortPia Hotel *Kobe Tokyu Inn *Toyoko Inn Kobe Sannomiya No.1
10:00 - 10:10	<ul style="list-style-type: none"> <li>● <u>Introduction of Japanese Cooperative Movement</u> <ul style="list-style-type: none"> <li>- Welcome Address by Ms. Hitomi Tanaka, Chairperson of the ICA-AP Committee on Women</li> <li>- Introduction of Hyogo-Ken Joint Committee of Cooperatives by Mr. Kohei Miyake, Managing Director of Hyogo Consumers' Cooperative Union</li> </ul> </li> </ul>	Seikatsu Bunka Center Hall
10:10 - 11:00	<ul style="list-style-type: none"> <li>● <u>Introduction of co-operative sector in Hyogo Prefecture</u> <ul style="list-style-type: none"> <li>- Forest Owners' Cooperative</li> <li>- Fisheries Cooperative</li> <li>- Agricultural Cooperative</li> <li>- Consumers' Cooperative</li> </ul> <p>(Speaker will be confirmed)</p> </li> </ul>	
11:00 - 12:00	<ul style="list-style-type: none"> <li>● Visiting Consumer Co-operative Kobe Inspection Laboratory</li> </ul>	Inspection Laboratory
12:00 - 13:30	Lunch Break	
13:30 - 15:30	<ul style="list-style-type: none"> <li>● <u>Cultural exchange event facilitated by members of Consumer Cooperative Kobe</u> <ul style="list-style-type: none"> <li>- Kimono Dressing Class</li> <li>- Tea Ceremony</li> </ul> </li> </ul>	Seikatsu Bunka Center Hall
15:30 - 15:55	<ul style="list-style-type: none"> <li>● Compliment to visitors</li> </ul>	<Exhibition >
15:55 - 16:00	<ul style="list-style-type: none"> <li>● Closing Address by Masao Hata, Executive Director, CO-OP Kobe</li> </ul>	Support program for UNICEF projects
16:00 - 16:55	<ul style="list-style-type: none"> <li>● Visiting and Shopping at "Seer",CO-OP Department Store</li> </ul>	Seer
16:55 - 17:00	<ul style="list-style-type: none"> <li>● End of the program <ul style="list-style-type: none"> <li>- Participants will go back to the respective hotels with event staff</li> </ul> </li> </ul>	Seer



## The 7<sup>th</sup> Asia-Pacific Cooperative Forum on “Role of Cooperatives in Times of Natural Disaster”

28<sup>th</sup> November, Main Hall - Kobe International Conference Centre

### PROGRAM

#### 09:30 – 10:30 Joint Opening Ceremony of the Regional Assembly and Cooperative Forum

- Welcome Address : Mr. Akira Banzai, JJC Chairman & JA-Zenchu President
- Inaugural Address : Mr. Li Chunsheng, President of ICA Asia-Pacific
- Inaugural Address : Dame Pauline Green, President of the International Co-operative Alliance (ICA)
- Special Address : José Manuel Salazar-Xirinachs, Executive Director of the ILO Employment Sector
- Special Address : Representative from Government of Japan
- Address : Mr. Toshizo Ido Governor of HYOGO Prefecture
- Address : Mr. Tatsuo Yada, Mayor of Kobe City
- Appreciation : Dr. Chan Ho CHOI, Regional Director

#### 10:30 – 10:50 Key-note Speech

- Keynote Speech: “*Role of Civil Society in Times of Natural Disaster*” by Mr. Masaki Watabe, Head of United Nations Office for the Coordination of Humanitarian Affairs( UNOCHA) Kobe Office, Japan

#### 10:50 – 11:10 Tea Break

#### 11:10 – 12:30 Session-1: Reports from Japan ( Chairperson: Mr. Katsumi Asada, President of JCCU)

- Special Speech: Kaihara Toshitami, former Governor of Hyogo Prefecture
- Report: Hajime Yaguichi, JJC Senior Director & JA-Zenchu Ex Director – “*Great East Japan Earthquake and Effort towards Recovery and Reconstruction by Japanese Cooperative Movements*”
- Report: Fukushima IYC Planning Committee – “*Current Status and Issues of Great East Japan Earthquake and the Nuclear Accident*”
- 10 minutes Open Floor for Q&A

#### 12:30 – 14:00 Lunch

#### 14:00 – 15:00 Session-2: Country Reports ( Chairperson: Mr. Li Chun Sheng, President of ICA-AP)

- The Great Flood of Thailand by President, CLT, Thailand
- The Tsunami Disaster case of Sri Lanka by President, NCC, Sri Lanka
- The Tsunami Disaster case of Indonesia by President, DEKOPIN, Indonesia
- The Flood Disaster case of Philippines by President, NATCCO, Philippines

#### 15:00 – 15:20 Tea Break

#### 15:20-16:20 Session-3: Panel Discussion and Open Forum (Chairperson: Dame Pauline Green, ICA President)

Theme: Co-operatives Build A Secured Society

- Mr. Akira Banzai, JJC Chairman & JA-Zenchu President
- Fukushima IYC Planning Committee Representative, Japan
- Chairperson, CLT, Thailand
- Chairperson, NCC, Sri Lanka
- President of DEKOPIN, Indonesia or Chairperson, CLT, Thailand
- President of NATCCO, Philippines

#### 16:20 – 16:30 Tea Break

#### 16:30-17:00 Session-4: Special speech

- Special Speech: Mr. Uchihashi Katsuto, Japan IYC National Planning Committee Representative - “*Expectation for the Cooperatives in Asia-Pacific*”

#### 17:00-17:30 Session-5: Conclusion

- Report of the Forum and Presentation of the Resolution and Recommendations of the Forum: Dr. Chan Ho CHOI
- Closing Speech: Mr. Katsumi Asada, Vice Chair of JJC

## The 10<sup>th</sup> ICA-AP Regional Assembly

29<sup>th</sup> November 2012

International Conference Room, Kobe International Conference Center (KICC)

TIME	AGENDA	PRESNTER
09:00 – 13:00	Agenda 1. Opening Remarks	Mr. Li Chunsheng
	Agenda 2. Approval of Agenda	
	Agenda 3. Confirmation of the Minutes of the 9th Meeting held in Beijing on 5th September 2010	
	Agenda 5. Perusal of Minutes of ICA-AP Regional Board Meetings since last Regional Assembly	
	Agenda 5. Report of the Regional Director ICA-AP Financial Report (2009-2012) ICA-AP Membership Situation	Chan-Ho Choi
	Agenda 6. Report on the 9th Cooperative Ministers' Conference held in Bangkok on 27 <sup>th</sup> -29 <sup>th</sup> February, 2012	
10:30 -11:00	Tea/ Coffee Break	
11:00 -12:30	Agenda 7. Re-constitution of the ICA-AP Regional Board Presentation of Candidates Election of Board Members including the ICA-AP President and 2 Vice Chairpersons	Election Committee
12:30 -14:00	Lunch Break	Reception Room
14:00 -17:10	Agenda 8. Report on UN International Year of Cooperatives and Blue Print of ICA by ICA Director General	Charles Gould
	Agenda 9. Approval of ICA-AP Strategic Plan and Multi-Annual Budget for 2013-2016	New President Chan-Ho Choi
	Agenda 10. Approval of revised ICA-AP Rules (on sub-regional office)	
	Agenda 11. Formation of ICA-AP Committee on Forestry	
	Agenda 12. Approval of revised Constitutions of the ICA-AP Committees.	
	Agenda 13. Reports from ICA-AP Sectoral /Thematic Committees	Committee Chairs
	Agenda 14. Report of the 7th Cooperative Forum on “Role of Cooperatives in Times of Natural Disaster”, and Adoption of Resolution on “Cooperative Action for Natural Disaster”	Chan Ho Choi
	Agenda 15. Any Other Business matters	New President
	Agenda 16. Venue and Date of next Regional Assembly	
17:10 – 17:30	Agenda 17. Closing Remarks	



## Model Constitution for ICA-AP Committees

*Note: The Model Constitution for ICA-AP Committees has been drafted based on the study of existing provisions of various ICA-AP Committees and the Rules of ICA-AP approved by the Regional Assembly in Beijing on 5<sup>th</sup> September 2010. The Model Constitution provides definite guidelines to the ICA-AP Committees to draft their own Constitution in a manner they think as best for the growth of their respective sectors. The Model Constitution which comes up with vital recommendations is intended to serve as a template for creation of Constitution of each Committee of ICA-AP. The Articles related to 'General Functions' and 'Activities' in the Model Constitution provide enough scope to each Committee to use their own judgment in further elaborating/adding upon these Articles for their Constitution based on the specific nature of their priority areas/requirements.*

### Constitution of ICA-AP Committees

The Committees may be constituted in the areas which are considered desirable for strengthening of the cooperative movement in the region. Their establishment may be based on the requirements of the region, and the level of involvement of the ICA-AP member organizations in the area of activity covered by them.

#### Preamble

- The Committee is a Committee of the ICA Regional Assembly for Asia and Pacific. The Committee shall work in accordance with the aims and objects of the ICA and the general policy of the ICA Regional Assembly for Asia and the Pacific.

#### Article-1: Name

- The name of the Committee shall be 'ICA-AP Committee on ----- (Consumer, Agriculture, Youth, Banking, which ever the case may be).

#### Article-2: Overall Aim

- The overall aim of the Committee shall be to promote the development of sound and effective cooperative organizations in the specialized area of its work and to develop appropriate policies and programs. In this respect, the Committee will undertake suitable advocacy work and formulate viable strategies from time to time in order to build up the sector which it represents.

#### Article-3: Membership

- The Committee shall consist of persons working in the field of specialized functioning of the Committee in the member organizations of the ICA in the Region. Each member organization of the ICA-AP would be entitled to nominate a maximum of two persons in the Committee.

- Non-member of ICA can attend the Committee meeting provided it obtains the approval from the member organization of ICA and also accepts the objects of the ICA and the Committee.

#### Article-4: Functions

- to review periodically the progress made in the area covered by it and to initiate necessary action;
- to promote the growth and development of cooperatives in the region;
- to assist in the strengthening, reconstruction and rehabilitation of the existing cooperatives in the region;
- to recommend policies and common lines of action in the specialized field of functioning of the Committee and to initiate implementation;
- to make recommendations and undertake professional steps for improving managerial competitiveness and operational efficiency of cooperatives in the region;
- to promote systematic dissemination of information and exchange of experiences /best practices in respect of the area covered by it;
- to suggest and initiate programs of member activities and undertake appropriate measures for developing active participation of members in the management of cooperatives;
- to survey the problems which concern the cooperatives in the Committee's area of functioning, in order to ascertain which problems are common to these cooperatives as a whole, and formulate recommendations for the solutions of these problems;
- to share knowledge as well as liaise and collaborate with the ICA main specialized Committee, other regional and international organizations concerned with its work; and
- to carry out any other activities which are incidental or conducive to the promotion of the aims and objectives of the Committee.

#### Article-5: Activities

- For dynamic growth of the cooperative sector in the region, and to influence the policy-makers to give due recognition to cooperatives in the policy/legislative framework of the countries, the Committee may undertake various activities/ programs in accordance with the functions as well as objectives of the Committee. If needed, the Committee may decide to raise funds to increase its activities/programs.

#### Article-6: Meetings

- The meetings of the Committee shall be held at least once every year. At the time of the Regional Assembly, all the Committees shall hold a meeting/ seminar;
- The meetings of the Committee shall be conducted in English. Participants requiring interpretation in any





other language may be accompanied by personal interpreters at their own cost;

- The Regional Director and/or his/her nominee and members of the Regional Board shall be entitled to attend the meetings of the Committee;
- The members shall serve on the Committee for a period of four years;
- Each member attending the meeting shall have one vote;
- Observers from non-member organizations may be invited to the Committee meetings, through the national member organizations of ICA. Non-member organizations may here refer to institutions/organizations engaged in or interested in the Committee's area of functioning.
- The Committee shall have the powers to frame its own rules of procedures and conduct for approval by the Regional Assembly; and
- The quorum for a meeting of the Committee shall consist of 5 member countries/organizations.

#### **Article-7: Working of the Committee**

- The Committee will work within the ICA Strategic Plan and will submit annual work plan/budget to the Regional Director.

#### **Article-8: Officers**

- The Committee shall elect a Chairperson and a Vice Chairperson. Their term of office shall be four years (RA to RA). Retiring officers shall be eligible for re-election;
- The Officer in charge of the Committee at the ICA-AP will function as Secretary of the Committee. The Secretary shall be responsible for the operational and administrative work of the Committee; and
- In the case of both the Chairperson and the Vice-Chairperson not being present at the meeting, the Committee shall elect a Chairperson from among the members present for conducting the meeting.

#### **Article-9: Finance**

- The work and the meetings of the Committee shall be on a self-financing basis; and
- The financial year of the Committee shall be one calendar year.

#### **Article-10: Office**

- The office of the Committee shall be at the ICA-Asia and Pacific at New Delhi or at such place as may be decided by the Committee with the approval of the Regional Assembly.

#### **Article-11: Report to ICA Regional Assembly**

- The Committee shall submit a report of its activities to the ICA Regional Assembly.

#### **Article-12: Relationship with Member Organizations**

- The members of the Committee will keep the Committee informed of all significant developments in the Committee's field of work in their respective countries.

#### **Article-13: Working Groups**

- The Committee may constitute a technical development unit or working group as may be necessary, to deal with specific issues and problems and these groups may meet as and when required.

#### **Article-14: Amendments**

- Any amendments to the Constitution of the Committee shall be by a decision of two-thirds of all the members eligible to vote. Amendments thus adopted shall come into force after they are approved by the ICA Regional Assembly.

#### **Article-15: Dissolution**

- The Committee may be dissolved by the decision of three quarters majority of those attending the meeting.

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## CONCEPT NOTE

### The 7<sup>TH</sup> ICA ASIA-PACIFIC CO-OPERATIVE FORUM ON “ROLE OF COOPERATIVES IN TIMES OF NATURAL DISASTER”

28 November 2012 at Kobe International Conference Centre, Kobe, Japan

#### Background

As we are aware, during the last decade and especially in the last few years, the entire region has been devastated by natural disasters and several of member countries suffered irreparable loss of human life and property. A large number of cooperatives were destroyed, many members lost their lives, and several of people were disabled and rendered homeless and jobless.

During all these times of disaster, the cooperatives tried to alleviate the sufferings of the people with all means at their disposal. The role of International Cooperative Alliance (ICA) and its members in providing resources and extending solidarity has been stupendous in the time of need.

Recently, the prompt action of the Japanese cooperatives in providing relief and support to affected people during Tsunami and earthquake in March, 2011 has been exemplary. However, it has been felt that the cooperatives can play bigger role in disaster mitigation and management if their efforts are backstopped with support and resources from the Governments and other agencies as partners in joint endeavor.

Asia-Pacific Region is most prone to natural disasters but lacks preparedness even when it is four times more likely to be affected by natural disasters than Africa and 25 times more likely than Europe or North America, – according to the first Asia-Pacific Disaster Report, launched by ESCAP and ISDR in Icheon, Republic of Korea on 26<sup>th</sup> October, 2010 (*The Fourth Asian Ministerial Conference on Disaster Risk Reduction (AMCDRR)*).

In South-East Asia, many more people died as a result of natural disasters from 2001 to 2010 than during the previous decade, mainly because of two extreme events: the Indian Ocean earthquake and tsunami of 2004, killing over 230,000 people in fourteen countries. Indonesia was the hardest-hit country, followed by Sri Lanka, India, and Thailand and Cyclone Nargis in Myanmar in 2008.

Iran is one of the most seismically active countries in the world and every year people die due to earthquake. In China, during the 2008- Sichuan earthquake 87,476 people lost their lives. The Pakistan Flood-2010 raised deaths due to natural disaster to over 2,100 with over 18 million people affected. The severe flood-2011 in Thailand resulted in a total of 815 deaths and 13.6 million people affected. The Philippines suffered a great deal due to flash flood in 2011 and more than thousand people died many more left homeless and sick. A powerful earthquake in 2011 hit Japan, over 200,000 homes destroyed and about 16000 people died.

Reconstruction and rehabilitation assistance by the co-operative organization in Asia and the ICA initiatives:

The ICA and member cooperatives across the world are always quick to respond to such emergencies and rush to help the cooperatives and communities. The ICA immediately issued message of solidarity and appeal to all the members to contribute funds and other help. There are several examples such as during the Iran earthquake-2003, the members from Asia and other parts of the world contributed generous funds, in china earthquake-2008, the members extended help and in Myanmar cyclone 2008, the ICA, in response to its call to global cooperative fraternity, received a generous support from its member cooperatives for the revival of most affected and marginalized Cooperatives in Myanmar.

The ICA-AP office helped in reconstruction of several cooperatives in the country. After the Indian Ocean earthquake and tsunami-2004, the ICA appealed for generous contributions and the fund was used for reconstruction in Indonesia, India and Sri Lanka in collaboration with their respective national cooperative organizations. Some member coop organizations in the region have been implementing exclusive projects to rehabilitate affected people and co-operative fraternity in affected countries.

The ICA-Asia and Pacific (ICA-AP) helped Pakistan flood relief work by contributing funds and distribution of relief material to the affected people. The regional Director visited to give a healing touch to the devastated people. The ICA collected funds through members and helped the flood relief task in Thailand in collaboration with member, the Co-operative League of Thailand which distributed eatables and other consumer items to flood victims.

The initiatives and efforts by Japanese cooperatives were phenomenal during 2011 earthquake and Tsunami in the country. The cooperatives launched help centres immediately, providing emergency aid, support medical activities, donations, fundraising activities, volunteer disaster relief etc. The cooperatives opened relief fund account and the ICA members helped generously. The ICA President Dame Pauline Green visited Japan to meet with the members and to take stock of the situation.

Thus, it is very important to discuss the issue at the important platform like the 7<sup>th</sup> ICA-AP Regional Co-operative Forum to be held in conjunction with ICA-AP Regional Assembly-2012 and other related events which will provide opportunity to a large number of co-operators from the region and other stake holders to participate. The members are invited to share their experience and make suggestions on how to build the

capacity of the cooperative organizations to handle disaster as co-operatives represent a large number of individuals, their families and community which gets affected very adversely due to natural disasters.

### Objectives

The general objective of the forum is to bring together co-operatives and other stake holders such as United Nations agencies on a platform to deliberate upon role of co-operatives as partners of disaster management and strengthening their capacity for disaster preparedness, mitigation and management.

#### • Specific objectives are

1. Recognizing co-operatives as representative of largest group of people in a country which represents individuals as well as their community more than any other civil society in any country for that matter.
2. UN and governments facilitate co-operatives in Asia Pacific countries to integrate resources for developing and implementing rehabilitation and reconstruction project during disaster.

3. Facilitating net work with fellow cooperatives, governments and UN agencies for exchange of information and declare co-operatives as mainstream organization to channel resources for disaster management by integration of co-operatives into the existing disaster management system.

4. Facilitating a joint exercise involving the ICA-UN-Government-Co-operative Movement to develop disaster management unites in co-operatives equipped with appropriate resources such as dedicated funds, disaster preparedness Manual and training to staff.

### Expected results

1. To raise awareness about role of co-operatives during the disaster and to resolve and recommend that co-operatives be recognized as “Partner in disaster management” by respective governments and UN.
2. UN-ICA partnership for capacity building of co-operatives for disaster management.

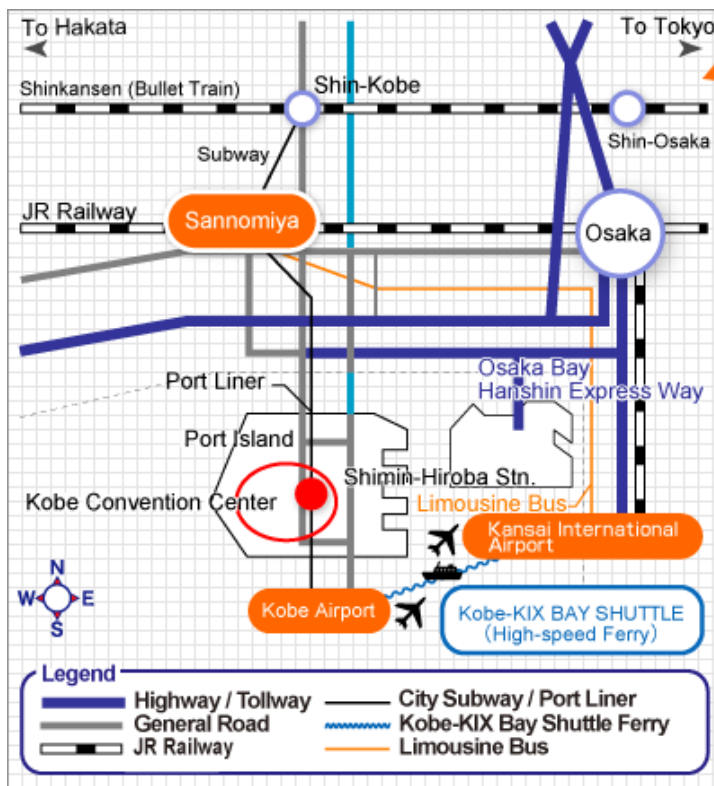
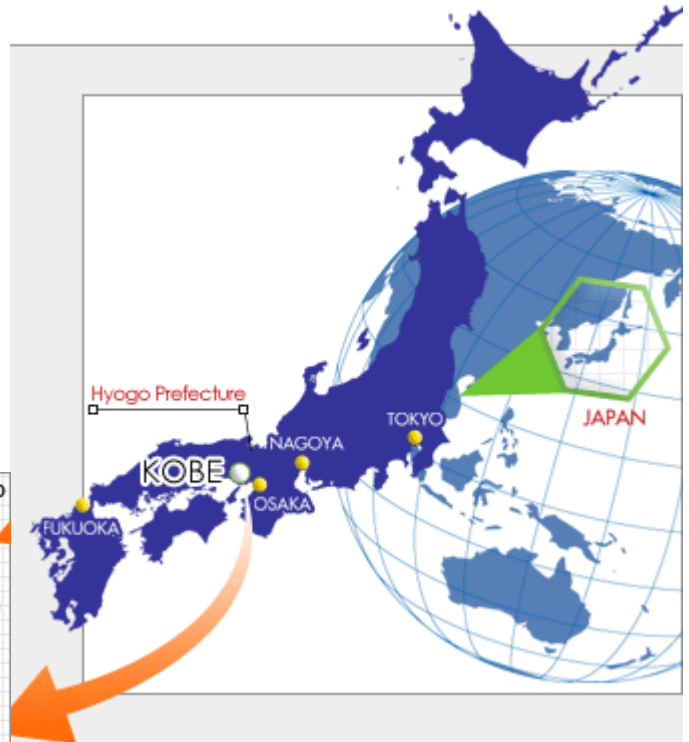


## Travel to Kobe

**Kobe** is located in Hyogo Prefecture, one of several prefectures in the mid-west of Japan that, together, are known as the 'Kansai Region'. This is Japan's premier tourism area for overseas visitors making Kobe an ideal base city for visiting world heritage sites, both to the east and to the west. The Port of Kobe and its man-made islands are located on the north shore of the Osaka Bay. As a port city, built on a history of transportation, and with its own airport and Shinkansen station (Shin-Kobe), Kobe offers easy access for both domestic and overseas travelers.

**Travel Option** you may choose to arrive Kobe City as follows. Please click below for your detail information.

- [International Flight \(Arriving Kansai Int'l Airport\)](#)
- [International Flight \(Arriving Tokyo Narita / Haneda\)](#)
- [International Flight \(Arriving Nagoya Centrair\)](#)
- [Domestic Flight \(Arriving Kobe Airport\)](#)
- [Domestic Flight \(Arriving Osaka Itami Airport\)](#)
- [JR Shinkansen \(Bullet\) Train \(Arriving at Shin-Kobe Station\)](#)
- [Local or Express Rail \(Arriving Kobe Sannomiya Station\)](#)



Japan. Tel: +81-78-302-5200, Fax: +81-78-302-6485

### Airport Transportation Service by JJC

Thankfully, the JJC, the host organization will provide visa facilitation, reception and airport transfer from [Kansai Airport](#) to all the three designated hotels by arranging suitable transportation from 25<sup>th</sup> November to 1<sup>st</sup> December 2012. Transport to and from the hotels to KICC shall also be provided by the JJC, especially where the meeting place is not too close to the hotels.

### Kobe International Conference Centre (KICC)

6-9-1 Minatojima-Nakamachi Chuo-Ku, Kobe 650 0046,

- Kobe Convention Center (the International Conference Center, International Exhibition Halls and other key venues) are located on Port Island, about 10 minutes from downtown Kobe (Sannomiya) and only 8 minutes from Kobe Airport. Please see "[About Sannomiya and Getting to Port Island \(Kobe Convention Center\)](#)"
- Please click this KICC website ( <http://kobe-cc.jp/english/>) for your detailed information.



## Hotels

The following hotels have been engaged with special rates for the stay of the Delegates/ Participants. The Delegates /Participants can book the hotel through N Tour on ICA-AP RA website. The URL is as follows - <http://www.icaapra-kobe2012.com/>.

### Kobe Portopia Hotel

Address: 10-1,6 Chome, Minatojima Nakamachi, Chuo-ku, Kobe, 650-0046, Japan.  
 Tel. +81.78.302.1111/  
 Fax. +81.78.302.6877  
 Website: <http://www.portopia.co.jp/en/>

- 4-Star hotel located just next to the Kobe International Conference Center.

Access to the Conference Center:  
 Only 2 minutes on foot.



### Kobe Tokyu Inn

Address: 6-1-5, Kumoidori, Chuo-ku, Kobe-shi, Hyogo 651-0096, Japan  
 Tel. +81.78.291.0109  
 Fax.+81.78.221.2917  
 Website: [http://www.tokyuhotelsjapan.com/en/TI/TI\\_KOBE/](http://www.tokyuhotelsjapan.com/en/TI/TI_KOBE/)

- 3-Star hotel located at the center of Kobe city.

Access to the Conference Center:  
 Make your way to Sannomiya train station on foot, take about 2 minutes.  
 Take local train 'Kobe Portliner' from Sannomiya Station to the Conference Center, called as Shimin-Hiroba Station. It takes about 15 minutes.



### Toyoko Inn Kobe Sannomiya No.1

Address: 2-2-2, Gokou-dori Chuo-ku Kobe-city, Hyogo 651-0087; Japan  
 Tel. +81-(0)78.271.1045  
 Fax: +81-(0)78.271.1046  
 Website: <http://www.toyoko-inn.com/eng>

- Budget class hotel at Sannomiya area, less than 10 minutes walk from JR Sannomiya station.

Access to the Conference Center:  
 Make your way to Sannomiya train station. It takes 9 minutes on foot or 4 minutes by taxi. Take local train 'Kobe portliner' from Sannomiya station to the conference center, called as Shimin-Hiroba station. It takes about 15 minutes.



## Tour Program

In order to the participants of the conference to have the possibility to experience a little more of Japan, the JA group's exclusive tour operator (Nokyo Tourist Corporation) has offered a special selection of tours before or after the meeting.

### 1. Pre tour : Tokyo 2 nights/ 3 days tour from 23rd to 25th Nov.

- Visit Tokyo, Mt.Fuji and Hakone, then transfer to Kobe for joining the meeting
- The bullet train ticket from Tokyo to Shin-Kobe is included
- The pre-tour starts from Tokyo city and the nearest airport is Narita International Airport
- It is highly recommend that participants to take the flight from your country to Narita International Airport to arrive on 23rd Nov. for joining this Pre-tour.



### 2. Post tour : Kyoto 2 nights/ 3 days tour from 1st to 3rd Dec.

- Visit famous historical city Kyoto and Nara. Finish the tour in Kyoto on 3rd Dec.
- Farewell dinner, Japanese Kaiseki style dish with Maiko's dance performance is included
- The post tour starts from Kobe where we have a meeting, then end up the tour at Kyoto city on 3rd Dec.
- The recommendable your departure airport is Kansai International Airport, the nearest interracial one.
- The tour fee includes airport transfer from the hotel to KIX.



### 3. Application form & Dead line

- Fill the form and send it to us by fax or email - FAX: 81-3-5297-7653 / Email: [inbound@ntour.co.jp](mailto:inbound@ntour.co.jp)
- The deadline for the application of the tour is 31st Oct 2012
- The minimum operation number is 10 persons for both tours. However, even in case of less than minimum number, we will provide similar seat in coach tour without extra charge. In that case, the sightseeing places on the itinerary will be slightly changed. However the other conditions, meals and transfers are the same as the original one.

### 4. Other Private Services

- Participants may contact to the following contact number for any private requests
- Dedicated staff members from the Ntour are available for further assistance and requests personally made such as,
  - Pre & Post accommodations, private transfer arrangements from the airport
  - Tailor made programs for accompanying persons
  - Japanese cultural experience programs (eg. Tea ceremony, Japanese flower arrangement)
  - Arrangements for your private guide, theatre and train, or bus, tickets etc

**Contact:** NOKYO TOURIST CORPORATION (Ntour) INTERNATIONAL EXCHANGE & MARKETING

Address: 1-16-8 Sotokanda, Chiyoda-ku, Tokyo 101-8613 Japan Tel: +81-(0)3-5297-7653 / Fax: +81-(0)3-5297-0131

Email: [inbound@ntour.co.jp](mailto:inbound@ntour.co.jp) Person in charge: Ryoji ASO

**The Official Website:** [www.icaapra-kobe2012.com](http://www.icaapra-kobe2012.com)

It contains all the relevant information on registration and booking of the hotels.

**Registration:** [www.icaapra-kobe2012.com/registration](http://www.icaapra-kobe2012.com/registration)

The ICA-AP members can register directly at this website.

- **Registration Fee: USD 400**
- Please note that the deadline is 17th October 2012 for both registration and hotel booking.

REGISTRATION FORM	
After filling out the following form, please click "Confirm" for confirmation. <small>* are required fields.</small>	
REGISTRATION FEE: USD 400	
PERSONAL DETAILS	
* Title	Mr Ms
* Full Name	First Name Middle Name Last Name
* Nationality	
* Date of Birth (mm/yyyy)	(2/3) (2/3) (2/3)
* ICA Member Organization	
* Organization you work for	
* Position/Designation	
* Address 1 (Street No., Bldg. Name)	
* Address 2 (City/Town)	
Address 3 (State/Province/Prefecture)	
* Postal Code	
* Country	
* Phone Number (Country code + phone number)	

## Visa Application

- The Japan Joint Committee of Cooperatives (JJC) secretariat of ICA-AP Regional Assembly will prepare the documents required for VISA application ON A GROUP BASIS, NOT ON AN INDIVIDUAL BASIS.
- Please identify the person in charge of VISA application of the group to prepare the following forms.
- Please download the below application forms to fill in all required terms in it, and send to JJC secretariat of ICA-AP Regional Assembly: [icaapra2012@gmail.com](mailto:icaapra2012@gmail.com) .
- (Download Excel documents)  
[\[List of Visa Applicants\]](#) [\[Schedule of Stay\]](#)
- Application forms include a list of members in the group, which is also vital for this VISA application procedure. Upon receiving your submitted forms, JJC secretariat of ICA-AP Regional Assembly will send all documents necessary along with the invitation letter to the person in charge of visa application of the group. Please advise us (JJC secretariat of ICA-AP Regional Assembly) the person in charge and the postal address of his/her office to send these documents from JJC.
- Notes: For the application of Japanese VISA, you need to prepare other items such as your passport besides the above documents issued from JJC.
- Please see the following website of the Ministry of Foreign Affairs of Japan for the detailed procedures for other items you are required: [Guide to Japanese Visas](#)

## Participants and Observers:

Leaders, members and observers from the cooperative movements of all ICA member countries from the Region, government officials, international agencies and other cooperative stakeholders

## The Host Organization

- The following cooperative organizations – member of the Japan Joint Committee of Co-operatives (JJC) have kindly host the 10<sup>th</sup> Regional Assembly and related events.
- E-mail address of the JJC secretariat for the 10<sup>th</sup> Regional Assembly is : [ica-ap.ra2012@jccu.coop](mailto:ica-ap.ra2012@jccu.coop)
















Central Union of Agricultural Co-operatives (JA-ZENCH) , IE-NO-HIKARI Association, Japan Agricultural News (Nihon Nogyo Shimbun) , Japanese Consumers' Co-operative Union (JCCU) , Japanese Health and Welfare Co-operative Federation (HeW Co-op Japan), Japan Workers' Co-operative Union (JIGYODAN), National Association of Labor Banks (NALB), National Federation of Agriculture Co-operative Associations (ZEN-NOH), National Federation of Fisheries Co-operative Associations (ZENGYOREN), National Federation of Forest Owners Co-operative Associations (ZENMORI-REN), National Federation of University Co-operative Associations (NFUCA), National Federation of Workers & Consumers Insurance Co-operatives (ZENROSAI), National Mutual Insurance Federation of Agricultural Co-operatives (ZENKYOREN), The Norinchukin Bank

## The Organizer:

The ICA-Asia and Pacific in collaboration with the Japan Joint Committee of Co-operatives (JJC)

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Email: [choi@icaroap.coop](mailto:choi@icaroap.coop) Website: <http://www.ica-ap.coop>
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## Organizational Website

<a href="#"><u>ICA</u></a>	
<a href="#"><u>ICA-Asia &amp; Pacific</u></a>	
<a href="#"><u>IYC2012</u></a>	
<a href="#"><u>Central Union of Agricultural Cooperatives (JA-ZENCHU)</u></a>	
<a href="#"><u>IE-NO-HIKARI Association</u></a>	
<a href="#"><u>Japan Agricultural News (Nihon Nogyo Shimbun)</u></a>	
<a href="#"><u>Japanese Consumers' Cooperative Union (JCCU)</u></a>	
<a href="#"><u>Japanese Health and Welfare Cooperative Federation (HeW Co-op Japan)</u></a>	
<a href="#"><u>Japan Workers' Cooperative Union (JIGYODAN)</u></a>	
<a href="#"><u>National Association of Labour Banks (NALB)</u></a>	
<a href="#"><u>National Federation of Agricultural Cooperative Associations (ZEN-NOH)</u></a>	
<a href="#"><u>National Federation of Fisheries Cooperative Associations (ZENGYOREN)</u></a>	
<a href="#"><u>National Federation of Forest Owners Cooperative Associations (ZENMORI-REN)</u></a>	
<a href="#"><u>National Federation of University Cooperative Associations (NFUCA)</u></a>	
<a href="#"><u>National Federation of Workers &amp; Consumers Insurance Cooperatives (ZENROSAI)</u></a>	
<a href="#"><u>National Mutual Insurance Federation of Agricultural Cooperatives (ZENKYOREN)</u></a>	
<a href="#"><u>The Norinchukin Bank</u></a>	